

JOB DESCRIPTION

Position Title: Full-time Early Childhood Educator (ECE) – Grade 1, Ahmadiyya Elementary School, Mississauga

Department: National Department of Ta`lim

Immediate Supervisor: Principal, Ahmadiyya Elementary School, Mississauga

POSITION SUMMARY

Ahmadiyya Elementary School, Mississauga is seeking a compassionate, enthusiastic, and dedicated full-time Registered Early Childhood Educator (ECE) to support our Grade 1 classroom. The ECE will work collaboratively with the classroom teacher to create a nurturing and inclusive learning environment that supports the social, emotional, and academic development of students.

The school is located on the premises of Baitul Hamd Mosque, Mississauga, and operates between 8:25 AM and 2:35 PM, Monday to Friday.

This is a paid position beginning on September 2nd.

RESPONSIBILITIES

- Work in collaboration with the classroom teacher to plan curriculum activities and routines for Grade 1 students.
- Work with a small group of students to provide additional curriculum support.
- Support the physical, emotional, social, and cognitive development of children in alignment with the Ontario Primary Curriculum.
- Foster a safe, respectful, and inclusive classroom environment.
- Assist in observation, documentation, and assessment of student learning and behaviour.
- Support transitions, classroom management, and daily routines.
- Develop positive relationships with students, parents/guardians, and school staff.
- Participate in school events, staff meetings, and professional development opportunities.
- Maintain open and professional communication with families and colleagues.

QUALIFICATIONS

- Preferred: A diploma in Early Childhood Education from a recognized institution.
- Experience working with young children in a school, childcare setting, or tutoring center.
- Understanding of child development and familiarity with the Grade 1 Ontario curriculum.
- Strong communication, collaboration, and organizational skills.

- Commitment to upholding the values and mission of Ahmadiyya Elementary School.

APPLICATION INSTRUCTIONS

When applying for the ECE position, please include the following:

Resume and cover letter

Proof of registration with the College of Early Childhood Educators

Recent references or performance appraisal

Names and contact information of at least two professional references

Interested candidates may apply by sending their resume and documents to
hr.office@ahmadiyya.ca.

Deadline for applications: Review of applications will begin immediately and continue until the position is filled. Successful candidates must submit a current Police Vulnerable Sector Screening Certificate.

For further information, please contact:

Hr.office@ahmadiyya.ca