



## JOB DESCRIPTION

**Position Title:** Full-time Elementary Teacher, Ahmadiyya Elementary School, Mississauga

**Department:** National Department of Ta`lim

**Immediate Supervisor:** Principal Ahmadiyya Muslim Elementary School, Mississauga

### POSITION SUMMARY

Ahmadiyya Elementary School, Mississauga is seeking a dedicated and passionate full-time long-term substitute teacher for Grade 1. This position will be from January 12th to March 13th, 2026. The ideal candidate will have a deep understanding of the Ontario Curriculum and be adept at developing and delivering comprehensive lesson plans across multiple subjects.

We are located on the premises of Baitul Hamd Mosque, Mississauga. The school operates between 8:25 AM and 2:35 PM from Monday to Friday.

Please note that interviews will only be granted to those candidates who best meet the qualifications and skill sets required for the position.

This is a paid position.

### RESPONSIBILITIES

Responsible for developing and implementing engaging lessons based on the Ontario Curriculum for grade 1. Proficiently teach a variety of subjects, including, Literacy (Grade 1 and 4), Science, and Religious Knowledge

- Create and administer appropriate lessons and assessments to evaluate student progress.
- Employ effective classroom management strategies to maintain a positive and productive learning environment.
- Collaborate with fellow staff members to enhance the overall educational experience for students.
- Foster an inclusive classroom environment and utilize best teaching practices to accommodate diverse learning needs.
- Maintain correspondence and communicate students' progress/concerns in a compassionate and professional manner with parents/guardians.

### QUALIFICATIONS

When hired, candidates must be in "Good Standing" with the Ontario College of Teachers.

#### Basic Qualification

- Primary/Junior
- Bachelor's or Master's degree in Education or a related field.

**Assets**

- Experience teaching elementary level students
- Being part of the Waqf Nau scheme

When applying for the teaching position, please include the following:

- ✓ Resume and cover letter
- ✓ Proof of Ontario teaching certification and registration with the Ontario College of Teachers
- ✓ Practice Teaching Reports or recent appraisal
- ✓ Proof of specialty qualifications if applicable (e.g., ESL, FSL)
- ✓ Names and contact information of at least two professional references

Interested candidates can confidently apply by sending their resume to [hr.office@ahmadiyya.ca](mailto:hr.office@ahmadiyya.ca)

**Deadline for applications:** Review of applications will begin immediately and continue until the positions are filled. Please note that successful candidates must submit a current Police Vulnerable Sector Screening Certificate.

**For further information, please contact:**

[hr.office@ahmadiyya.ca](mailto:hr.office@ahmadiyya.ca)

Tel: 905-832-2669 Ext. 2272