



AHMADIYYA
MUSLIM JAMA'AT
Canada

JOB DESCRIPTION

Position Title: Holy Qur'an Translation & Grammar Instructor - 'Aisha Academy Canada

Department: National Department of Ta'lim

Immediate Supervisor: Principal, 'Aisha Academy Canada

POSITION SUMMARY

'Aisha Academy provides Islamic and academic education by qualified professional Ahmadi teachers to women and girls. 'Aisha Academy Canada, is seeking a dedicated and knowledgeable **Course Instructor for the Holy Qur'an Translation and Grammar Course being offered at the Academy**. The ideal candidate should have a strong background in the Holy Qur'an studies & Arabic Grammar, excellent language skills, teaching experience, computer literacy skills, and a positive attitude. The instructor will be responsible for delivering high-quality education, mentoring students, and fostering a positive learning environment. The ideal candidate should have

- **A degree or diploma in Islamic Studies, Qur'anic Studies, or a related field from a recognized institution is beneficial.**
- **Strong knowledge of Arabic grammar.**
- **Ability to explain complex grammar in simple language.**
- **Ability to provide the literal translation of a verse and its grammatical analysis.**
- **Ability to explain Qur'anic vocabulary and sentence structure accurately.**
- **Skill in answering questions with evidence.**
- **Experience of teaching students at different levels.**

'Aisha Academy Canada is committed to providing a supportive and rewarding working environment to all its faculty members. The ideal candidate will possess excellent communication skills, proficiency in the subjects they will be teaching, a commitment to promoting an inclusive learning environment that not only imparts knowledge but also reflects the values of Islam Ahmadiyyat. As a Course Instructor, you will contribute to the academic and personal growth of our students while upholding the values of the Academy. If you are a dedicated educator with a passion for teaching, we invite you to apply for this position.

Job Type: Remote, Hybrid

Schedule: Evening/Morning

Start Date: August 2026

Salary Range: \$17.90/hour

Position Status: This part-time position is being filled to replace a previous employee. It is an existing role within the organization.

RESPONSIBILITIES

- Plan, design, and deliver engaging and interactive lessons based on the Academy Curriculum guidelines.
- Employ various teaching strategies and instructional methods to cater to diverse learning styles and ensure student engagement and understanding.
- Create a positive and inclusive learning environment that fosters intellectual curiosity, critical thinking, and personal growth.
- Integrate Islamic values, morals, and ethics into the course material and discussions. Demonstrate how the teachings of Islam Ahmadiyyat can provide valuable insights into various academic subjects, promoting an understanding of the interconnectedness of knowledge and faith.
- Collaborate with the academic team to enhance and develop the curriculum for languages and life skills courses, ensuring alignment with Islamic values and principles.
- Continuously update course materials to reflect current best practices and relevant advancements.
- Develop impartial and effective assessments, including quizzes, tests, assignments, and projects, to measure students' progress and achievement.
- Provide timely and constructive feedback to students to support their learning and improvement.
- Maintain accurate records of students' attendance, grades, and performance.
- Establish and maintain a respectful and disciplined classroom atmosphere that encourages active participation and mutual respect among students.
- Foster a safe and nurturing environment for students, taking into consideration their emotional well-being and individual learning needs.
- Engage in ongoing professional development activities to stay abreast of advancements in teaching methodologies and subject knowledge.
- Stay updated with advancements in educational practices and incorporate relevant innovations into teaching.
- Attend workshops, seminars, and conferences to enhance teaching skills and subject matter expertise.
- Assist in organizing the academy's events and assemblies, when applicable.
- Sustain regular office hours to assist students and address academic queries.
- Liaise between students, school administration, and all stakeholders to foster effective communication.
- As a representative of Islam Ahmadiyyat, serve as an inspirational role model for students. Demonstrate the values of kindness, patience, and perseverance in your interactions with students and colleagues.
- Perform other responsibilities and duties as assigned within the scope of the role.

QUALIFICATIONS

- A Master's degree or a Bachelor's degree and a combination of a minimum of 2 to 3 years of relevant teaching experience would be considered an asset.
- Completion of a teaching program or proven teaching experience in a college or a university.
- Demonstrated exceptional knowledge and understanding of the subject matter, with a proven track record of consistently delivering outstanding results.
- Demonstrated understanding of the Nizam-e-Jama'at (organizational structure) and knowledge of Islam Ahmadiyyat. Candidates should be in good standing within the Jama'at and in commitment to our religious principles.
- Familiarity with technology-enhanced teaching tools and virtual learning environments is a **must**.
- Proficient computer literacy skills, G-Suite, Microsoft Office, Google's Jamboard/Miro/Microsoft Whiteboard.
- Demonstrated commitment to ongoing professional development to stay up-to-date with educational best practices and trends.
- Demonstrated proficiency in the English language, with exceptional written, verbal, and interpersonal communication skills.
- Excellent organizational and presentation skills.

When applying for the position, please include the following:

- [Employment Application Form](#) (Click '[here](#)' to get the Form)
- Resume and Cover Letter
- Names and contact information of at least two recent professional references and one personal reference.

Interested Candidates can apply with confidence and a Spirit of Waqf by applying [here](#) with their resume and application form as one document.

Deadline: We thank all applicants for their interest, however, only those selected for an interview will be contacted. Interviews will be conducted on a rolling basis as applications of qualified candidates are received.

For further information, please contact: board.chair@aishaacademy.ca

Candidates from all over Canada are encouraged to apply.

Hiring Process and Use of Artificial Intelligence (AI):

No artificial intelligence (AI) tools will be used to screen, assess, rank, or make decisions regarding applicants for this position. All applications will be reviewed, and all hiring decisions will be made by qualified members of our hiring team.

